

**Hardin County Water District No. 1
Minutes of Regular Meeting
of the Board of Commissioners**

March 29, 2022

Chairman William Gossett called the meeting to order at 11:23 A.M. with Commissioners John Tindall, Jim Shelton, Ron Hockman and Howard Williams in attendance. Staff present included Stephen M. Hogan, General Manager; Daniel Clifford, Engineering Manager; Justin Metz, Operations Manager; Scott Schmuck, Finance and Accounting Manager; Stephanie Strange, Customer Service Supervisor; Tori Martin, Customer Service Representative; Becky Young, Human Resource Specialist; Nora Gocking, Executive Assistant; and David Wilson, Attorney. Seth Dukes, Staff Writer for The News Enterprise, was present as a guest. Lunch was provided for Board, staff and guests.

Chairman Gossett opened the floor for public comment. There was none, and the floor was closed. Chairman Gossett asked Secretary Hockman to give an invocation.

Chairman Gossett noted that there was a new employee present. Mr. Hogan introduced Becky Young as the new Human Resource Specialist for the Hardin County Water District No. 1 and asked her to give a brief description of her background and history. The Board welcomed her.

Chairman Gossett asked for a motion to accept the minutes as presented. Commissioner Williams made a motion to accept the minutes from the February Meeting. The motion was seconded by Treasurer Tindall and the motion passed.

Mr. Schmuck presented the Treasurer's Report and offered to answer questions.

Ms. Strange and Ms. Martin entered the room at this time. Chairman Gossett noted that there was another new employee present. Ms. Strange introduced Tori Martin and gave a brief description of her background and history. The Board welcomed her.

Ms. Strange and Ms. Martin left the room at this time.

Mr. Schmuck resumed answering Board questions for the Treasurer Report and answered all Board questions to satisfaction. Commissioner Shelton made a motion to accept the Treasurer's Report. The motion was seconded by Commissioner Williams and passed.

Board Monitoring Reports: Mr. Hogan presented the General Manager's Report. There was brief discussion regarding Nucor Steel in Brandenburg and their water needs. Mr. Hogan answered all Board questions.

Mr. Metz presented the Operations Report with an update including photos on the Main Break on Lincoln Trail Boulevard. There was also brief discussion on the Louisville Water Connect repair in West Point. Mr. Metz answered all Board questions to satisfaction.

Mr. Clifford presented the Engineering Manager's Report and gave an update on the Muldraugh Water Treatment Plant project. Mr. Clifford answered all Board questions to satisfaction.

Consent Agenda: After several questions were posed, the Board requested to pull Agenda items 4-6 from the Consent Agenda to be discussed and voted on individually.

Bid Award – Mowing & Yard Repair Services: Mr. Metz presented the item and answered all Board questions. Commissioner Williams made a motion to authorize award of contract for mowing services to Pineiro's Lawn Care for \$4210 per month for one (1) mowing season and award of yard services to ECO Pro, LLC for one (1) year as-bid per square foot. Commissioner Shelton seconded the motion and motion passed.

Cecilian Bank Letter of Credit Renewal: Mr. Schmuck presented the item and answered all Board questions. Secretary Hockman made a motion to approve one year extension to the Letter of Credit for the 2002 Series Adjustable-Rate Water Bonds which is being provided by the Cecilian Bank and the Federal Home Loan Bank, dated April 8, 2010, with the same terms and conditions as originally stated extending the Letter of Credit through April 15, 2023, and to authorize the General Manager and or Chairman or other officers to execute any documents as required for this extension. Commissioner Williams seconded the motion and the motion passed.

Continued

Personnel Policy Update: Mr. Hogan and Mr. Wilson presented the item and answered all Board questions. Commissioner Williams made a motion to approve the Employment at Will and Complaints-Grievances policies as written. Treasurer Tindall seconded the motion and motion passed.

2021 & 2022 Recurring Payment Disbursement Request: Mr. Schmuck presented the item. Secretary Hockman made a motion to approve all expenses and vendors to be paid as shown on the 2022 Recurring Disbursement Register, in accordance with the Board's Payable Disbursement policy, and to authorize the Treasurer, or other Board officer as required, to sign any checks or other payment instruments as needed to make these payments throughout the 2022 budget year. Commissioner Shelton seconded the motion and motion passed.

Kentucky Infrastructure Authority (KIA) Conditional Commitment Letter; KIA Grant Number 21CWS047 (Sewer) and Kentucky Infrastructure Authority (KIA) Conditional Commitment Letter; KIA Grant Number 21CWS075 (Water): Mr. Hogan asked the Board if the items could be tabled and brought back to the Regular April Meeting. Treasurer Tindall made a motion to table items 8 and 9 until the April 2022 Board Meeting. The motion was seconded by Commissioner Shelton and motion passed.

Closed Session: Mr. Hogan noted a need for closed session to discuss personnel. Secretary Hockman made a motion to enter into closed session in order to discuss a personnel matter as prescribed in KRS 61.810.1.f. The motion was seconded by Commissioner Shelton and was so moved. Chairman Gossett reconvened open session at 1:07 P.M.

Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:08 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Nora Gocking, Executive Assistant)


APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved