

**Hardin County Water District No. 1**  
**Minutes of Special Meeting**  
**of the Board of Commissioners**

**October 22, 2019**

Chairman William Gossett called the meeting to order at 11:29 A.M. with Commissioners John Tindall, Ron Hockman, Jim Shelton, and Howard Williams in attendance. Staff present included Stephen M. Hogan, General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck, Finance and Accounting Manager; Nora Gocking, Executive Assistant; and David Wilson, Attorney.

Secretary Hockman provided an invocation. Chairman Gossett then opened the floor for public comment. There were no public comments offered and the floor was closed.

Chairman Gossett asked for a motion to accept the minutes presented. Treasurer Tindall made a motion to accept the minutes from the September 24<sup>th</sup> regular meeting. The motion was seconded by Commissioner Williams and the motion passed.

Mr. Schmuck presented the Treasurer's Report and pointed out highlights for each fund. Mr. Schmuck answered all Board questions to satisfaction. Commissioner Williams remarked that it was a positive report and made a motion to accept the Treasurer's Report. The motion was seconded by Commissioner Shelton and passed.

**Board Monitoring Reports:** Mr. Hogan presented to the Board an award from the Kentucky Association of Mapping Professionals (KAMP) for being an "Exemplary System". This award is given for having "an outstanding GIS or mapping program in the state of Kentucky." Mr. Hogan also added that Charles Altendorf was elected as KAMP director on their Board. The Board expressed their gratitude for the work of the Engineering Department. Mr. Hogan proceeded to present the General Manager's Report and answered all Board questions to satisfaction.

Mr. Pyles and Mr. Metz presented the Operations Report. There was brief discussion regarding the Lincoln Trail Lift Station. Mr. Metz stated he is looking into a product that would help eliminate odors coming from the manholes in that area. Mr. Clifford added that the repairs to the Seminole Lift Station slated to begin in 2020 will also help with the issue.

Mr. Clifford presented the Engineering Manager's Report and answered all Board questions.

**2019 Service Award and Christmas Dinner:** Secretary Hockman made a motion to approve the expenditure of \$4,340 for the Annual Christmas & Awards dinner and an amount of \$450 for an employee bonus, prorated based on months of employed or the hours scheduled for permanent, part-time employees. Treasurer Tindall seconded the motion and motion passed.

**Succession Policy:** Mr. Hogan presented the item. There was brief discussion regarding the language of the proposed Succession Policy. Treasurer Tindall made a motion to table the discussion and asked that a second draft be presented for approval at the November meeting. Secretary Hockman seconded the motion and the motion passed.

**2020 Property, Liability, Worker's Comp. Insurance:** Mr. Schmuck presented the item for Board approval. Treasurer Tindall made a motion to approve selecting Philadelphia as the Property and

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Liability Insurance carrier at an annual premium of \$129,504. Commissioner Williams seconded the motion and motion carried. Treasurer Tindall made a motion directing staff to continue to review and get additional quotes for the Worker's Compensation Insurance and present them at the November meeting. Commissioner Williams seconded the motion and motion passed.

**Closed Session:** Chairman Gossett noted the need for a closed session to discuss personnel. Secretary Hockman made a motion to enter into closed session in order to discuss a personnel matter as prescribed in KRS 61.810.1.f. The motion was seconded by Treasurer Tindall and passed. Chairman Gossett reconvened open session at 12:52 P.M. There was no action item following this session.

**Adjourn:** Being no further business before the Board, Secretary Hockman made a motion to adjourn at 12:53 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Nora Gocking, Executive Assistant)

### **APPROVAL OF MINUTES**

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved