

Hardin County Water District No. 1
Minutes of Regular Meeting
of the Board of Commissioners

July 31, 2018

Chairman William Gossett called the meeting to order at 11:31 A.M. with Commissioners John Tindall, Jim Shelton, Ron Hockman and Howard Williams in attendance. Staff present included Jim Bruce, General Manager; Stephen Hogan, Incoming General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck, Finance & Accounting Manager; Kenny Horn, FK Wastewater Treatment Plant Supervisor; Charlene Easter, Customer Service Manager; Mandy Spalding, Radcliff Wastewater Treatment Plant Supervisor; Donte Samuels, Fort Knox Water Distribution and Collections Supervisor; Chris Gohman, Pirtle Spring Water Treatment Supervisor; Andrea Palmer, Executive Assistant; and David Wilson, Attorney. Ms. Heather Cochran, CPA at RFH, PLLC. was present as a guest. Lunch was provided for the Board, staff and guests.

Commissioner Williams gave an invocation. Chairman Gossett opened the floor for public comment. There were no public comments offered and the floor was closed. Ms. Easter exited the meeting at this time.

Mr. Hogan presented each of the four awards awarded to the District at the Water Professionals Conference and recognized the supervisors of those facilities. The Board applauded the District's success and congratulated staff as those supervisors exited the meeting. (Ms. Spalding, Mr. Samuels, Mr. Gohman, and Mr. Horn)

Chairman Gossett sought and obtained consensus to move agenda item 6 to the top of the agenda. Ms. Heather Cochran, CPA, distributed the annual audit documents and then presented the District's annual audit using a slide presentation. She answered all Board questions to satisfaction. Commissioner Williams made a motion to accept the 2017 Financial & Audit Report as presented by the District's CPA firm. Commissioner Shelton seconded the motion and motion passed. Mr. Schmuck noted that RFH staff was very professional and pleasant to work with. Ms. Cochran mirrored the compliment.

Chairman Gossett asked for a motion to accept the minutes presented. Commissioner Williams made a motion to accept the minutes from the June 26th regular meeting. The motion was seconded by Commissioner Shelton and the motion passed.

There was brief discussion regarding company credit cards before Mr. Schmuck presented the Treasurer's report and pointed out highlights for each fund. Secretary Hockman made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Shelton and passed.

Board Monitoring Reports: Mr. Hogan presented the General Manager's Report and offered to answer questions. Discussion ensued regarding report items including customer communication in an emergency. Staff answered all questions to Board satisfaction.

Mr. Metz presented the Operations Report and noted that due to some inappropriate dumping on Fort Knox, the FK Wastewater Treatment Plant would be receiving an NOV from the Division of Water. There were questions regarding multiple report items which Mr. Metz and Mr. Pyles answered to Board satisfaction.

Mr. Clifford presented the Engineering Manager's Report and answered all Board questions.

Continued

Consent Agenda: Commissioner Williams made a motion to accept the consent agenda as presented. Treasurer Tindall seconded the motion and motion passed. (Approve 2018 budget capital item #33 & #3, landscaping and pavement sealing at the Ft. Knox WWTP for the combined amount of \$12,500 / authorize staff to engage in an engineering services agreement with Cannon & Cannon Inc. to proceed with the RD loan process, final design, including construction administration and inspection services, for the County Water Expansion, PSWTP Filter Development and Gray Lane Raw Water Pump Station Improvements.)

West Point Tap Finance Agreement: Secretary Hockman made a motion to authorize the General Manager to execute a Promissory Note with the City of West Point for financing their wholesale interconnect facility. Treasurer Tindall seconded the motion and motion passed.

Radcliff Franchise Fee Agreement: Brief discussion ensued, resulting in no action at this time.

New Business: Mr. Hogan noted that this meeting was officially Mr. Bruce's last meeting as well as his last day of employment. Mr. Bruce addressed the Board with some personal sentiments, which were returned by members of the Board.

Closed Session: Mr. Wilson noted the need for a closed session to discuss personnel. Commissioner Williams made a motion to enter into closed session in order to discuss a personnel matter as prescribed in KRS 61.810.1.f. The motion was seconded by Commissioner Shelton and passed. Chairman Gossett reconvened open session at 1:26 P.M. There was no action item following this session.


Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:27 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)


APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved