

Hardin County Water District No. 1
Minutes of Special Meeting
of the Board of Commissioners

June 21, 2019

Chairman William Gossett called the meeting to order at 11:30 A.M. with Commissioners John Tindall, Jim Shelton, Ron Hockman and Howard Williams in attendance. Staff present included Stephen Hogan, General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck, Finance & Accounting Manager; Charlene Easter, Customer Service Manager; Shundra Johnson, Customer Service Representative Andrea Palmer, Executive Assistant; Nora Gocking, Incoming Executive Assistant; and David Wilson, Attorney. Ms. Heather Cochran, CPA at RFH, PLLC. was present as a guest. Lunch was provided for the Board, staff and guests.

Secretary Hockman gave an invocation. Chairman Gossett opened the floor for public comment. There were no public comments offered and the floor was closed.

Chairman Gossett noted that there was a new employee present. Ms. Easter introduced Ms. Shundra Johnson as the new Customer Service Representative for the County Service Center and gave a brief description of her background and history. The Board welcomed her.

Ms. Easter and Ms. Johnson exited the room.

Chairman Gossett sought and obtained consensus to move agenda item 5 to the top of the agenda. Ms. Heather Cochran, CPA, distributed the annual audit documents and then presented the District's annual audit using a slide presentation. She answered all Board questions to satisfaction. Commissioner Shelton made a motion to accept the 2018 Financial & Audit Report as presented by the District's CPA firm. Secretary Hockman seconded the motion and motion passed. Ms. Cochran noted that Mr. Schmuck and his staff are always a pleasure to work with. Mr. Schmuck thanked Ms. Cochran and the RFH Staff for their professionalism and helpfulness.

Treasurer Tindall stated that he was continually impressed by Mr. Schmuck and the finance staff, and wanted to express The Board's gratitude.

Ms. Cochran exited the room at this time.

Closed Session: Mr. Wilson noted the need for a closed session to discuss litigation. Secretary Hockman made a motion to enter into closed session in order to discuss a litigation matter as prescribed in KRS 61.810.1.c. The motion was seconded by Commissioner Shelton and passed. Chairman Gossett reconvened open session at 12:19 P.M. There was no action item following this session.

Chairman Gossett asked for a motion to accept the minutes presented. Commissioner Shelton made a motion to accept the minutes from the May 28th regular meeting. The motion was seconded by Commissioner Williams and the motion passed.

Mr. Schmuck presented the Treasurer's report and pointed out highlights for each fund. Commissioner Williams made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Shelton and passed.

Continued

Board Monitoring Reports: Mr. Hogan presented the General Manager's Report and noted that the July 4th Holiday falls on a Thursday and many employees have requested PTO on Friday, July 5. Mr. Hogan requested that July 5, 2019 be made a one-time Administrative Holiday for the District. Commissioner Williams made a motion to approve the addition of July 5, 2019 as a one-time Administrative Holiday. Commissioner Shelton seconded the motion and motion passed.

Mr. Hogan noted that this was officially Ms. Palmer's last meeting and that her last day of employment would be Wednesday, June 26, 2019. Mr. Hogan commended her on a job well done. The Board also thanked Ms. Palmer for her 8 years of service to the District.

Mr. Metz presented the Operations Report and offered to answer questions. Commissioner Gossett asked for an updated cost-per-gallon to produce water at Pirtle Springs Water Treatment Plant.

Mr. Clifford presented the Engineering Manager's Report and offered to answer any questions.

Surplus Dump Truck Sale: Treasurer Tindall made a motion to authorize staff to sell the 2008 Ford F550 Dump Truck to Thomas Bumpas of Elizabethtown, KY for the amount of \$11,800. Commissioner Shelton seconded the motion and motion passed.

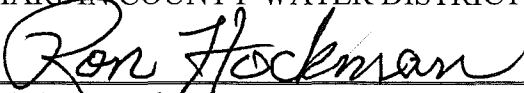
Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 12:54 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Nora Gocking, Executive Assistant)

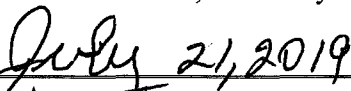
APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved