

**Hardin County Water District No. 1**  
**Minutes of Regular Meeting**  
**of the Board of Commissioners**

**April 30, 2019**

Chairman William Gossett called the meeting to order at 11:30 A.M. with Commissioners John Tindall, Jim Shelton, Ron Hockman and Howard Williams in attendance. Staff present included Stephen Hogan, General Manager; Justin Metz, County Systems Manager; Jim Boyken, Civil Engineer; Scott Schmuck, Finance & Accounting Manager; Brett Pyles, Fort Knox Operations Director; Pat Flanagan, HR Specialist; Kenny Horn, Fort Knox Wastewater Treatment Plant Supervisor; Jeff Scott, Fort Knox Wastewater Treatment Operator; Andrea Palmer, Executive Assistant; and David Wilson, Attorney.

Secretary Hockman gave an invocation. Chairman Gossett opened the floor for public comment. There was none and Chairman Gossett closed the floor.

Chairman Gossett noted that there was a new employee present. Mr. Horn introduced Jeff Scott as the new Treatment Operator at the Fort Knox Wastewater Treatment Plant and gave a brief description of his background and history. The Board welcomed him. Mr. Horn and Mr. Scott exited the meeting at this time.

At this time, Mr. Hogan presented the trophy and group photo for "The Best Places to Work" that had been awarded to the District the week prior at the Awards Banquet for the KY Chamber of Commerce. He noted that members of the Board and management team accompanied him to the banquet. He added that he would be sending the Board the results of the employee survey that was completed during this process.

Chairman Gossett asked for a motion to accept the minutes presented. Commissioner Williams made a motion to accept the minutes from the March 26<sup>th</sup> regular meeting. The motion was seconded by Treasurer Tindall and the motion passed.

Mr. Schmuck presented the Treasurer's report and pointed out highlights for each fund. Commissioner Williams made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Shelton and passed.

**Board Monitoring Reports:** Mr. Hogan presented the item with updates and answered all questions to Board satisfaction.

Mr. Pyles presented the Operations Report and answered questions regarding spring flushing and the 5-year replacement plan. Discussion ensued regarding the Franchise Agreement with the City of Radcliff.

Mr. Boyken presented the Engineering Manager's Report and offered to answer any questions.

**Consent Agenda:** Commissioner Williams made a motion to approve the consent agenda as written. Secretary Hockman seconded the motion and motion passed. (Approve the Gifts and Gratuities and Use of District Vehicles Policies as written and to remove the Retirement, Safety, Safety Glasses, and Employees' Retirement Savings Trust Fund from the Personnel Manual / Authorize the General Manager to increase the not-to-exceed contract sum for Stantec Consulting Service, Inc. in the amount of \$266,000.)

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**Addition of One-Half Paid Holiday (Good Friday):** Mr. Hogan presented the item and offered to answer any questions. Commissioner Williams asked why staff requested only one-half day, which staff answered. Secretary Hockman made a motion to approve the addition of Good Friday, as an entire day, to the District's list of Holidays within the Personnel Manual. Commissioner Shelton seconded the motion and motion passed.

**UPP Founding Membership:** Mr. Hogan presented the item with the assistance of Mr. Pyles and offered to answer any Board questions. Discussion ensued. Commissioner Williams made a motion to authorize staff to pay the initial startup fee of \$18,500 as well as the annual membership of \$834 for a total of \$19,334 to be a founding member of the Utility Privatization Partners (UPP) with the stipulation that the Board reevaluate the benefits before committing for a second year. Treasurer Tindall seconded the motion and motion passed.

**Closed Session:** Mr. Hogan noted a need for closed session to discuss property, personnel and litigation. Secretary Hockman made a motion to enter into closed session in order to discuss a property matter as prescribed in KRS 61.810.1.b., personnel as prescribed in KRS 61.810.1.f., and litigation as prescribed in KRS. 61.810.1.c. The motion was seconded by Commissioner Shelton and passed. Chairman Gossett reconvened open session at 1:33 P.M.

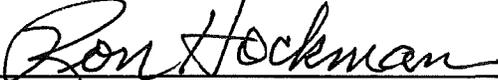
**Adjourn:** Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:34 P.M. Motion was seconded by Commissioner Shelton and motion passed.

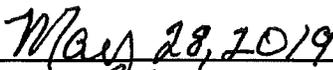
(Minutes submitted by Andrea Palmer, Executive Assistant)

### **APPROVAL OF MINUTES**

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1

  
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Mr. Ron Hockman, Secretary

  
\_\_\_\_\_  
Date Approved