

**Hardin County Water District No. 1
Minutes of Regular Meeting
of the Board of Commissioners**

March 27, 2018

Chairman William Gossett called the meeting to order at 11:30 A.M. with Commissioners John Tindall, Ron Hockman, Jim Shelton, and Howard Williams in attendance. Staff present included Jim Bruce, General Manager; Stephen Hogan, Incoming General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Stephanie Strange, Accountant; Chris Gohman, Pirtle Spring Water Treatment Plant Supervisor; Donte Samuels, Fort Knox Distribution / Collection Supervisor; Pat Flanagan, HR Specialist; Andrea Palmer, Executive Assistant; and David Wilson, Attorney (arriving at 11:40 A.M.).

Secretary Hockman provided an invocation. Chairman Gossett then opened the floor for public comment. There were no public comments offered and the floor was closed.

Chairman Gossett noted that there were new employees present. Mr. Metz introduced Mr. Chris Gohman as the new Supervisor at Pirtle Spring Water Treatment Plant. He explained that Mr. Gohman was previously a Water Treatment Plant Operator, then the Water Quality Specialist before becoming supervisor. He gave some of Mr. Gohman's educational background and asked if anyone had questions, which there were none.

Mr. Pyles then introduced Mr. Donte Samuels as the new Distribution and Collections supervisor at Fort Knox. He noted that Mr. Samuels was previously a Distribution Operator for the District and gave some of his prior work history. Mr. Bruce commended Mr. Samuels on his actions and thoughtfulness in the wake of an employee's passing. The Board congratulated both men on their new positions, and Mr. Gohman and Mr. Samuels exited the meeting at this time.

Chairman Gossett asked for a motion to accept the minutes presented. Commissioner Williams made a motion to accept the minutes from the February 27th regular meeting. The motion was seconded by Commissioner Shelton and the motion passed.

Mr. Bruce noted that Mr. Schmuck was out of the office and that Ms. Stephanie Strange would be presenting the Treasurer's Report. Ms. Strange presented the Treasurer's report and offered to answer any questions. Commissioner Williams made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Shelton and passed.

Board Monitoring Reports: Mr. Bruce presented the General Manager's Report and provided an update on the Meade County Water Vault as well as the Fort Knox water tank sites. Discussion ensued regarding the delays in locating tank sites on Fort Knox.

Mr. Pyles and Mr. Metz presented the Operations Report. Mr. Pyles noted that the grinder repair that was approved in the previous meeting was not yet completed as it was discovered the pump was not repairable. He added that staff is collecting quotes for a new pump would be bringing that information back to the Board at a later date.

Treasurer Tindall asked questions regarding sewer overflows at Fort Knox, and Mr. Pyles answered.

Mr. Clifford presented the Engineering Manager's Report and answered all Board questions to satisfaction.

Consent Agenda: Mr. Clifford provided updated information for one item on the consent agenda. Treasurer Tindall shared his concerns about quality of paving repairs and asked staff to discuss with low bidder to ensure that their quality meets specifications. Mr. Clifford said he could do that at a future meeting with the contractor. Treasurer Tindall made a motion to approve the consent agenda as presented. Secretary Hockman seconded the motion and motion passed. (Approve the sewer tariff sheet 5-35.5, which allows for a sewer credit for filling a swimming pool, with any changes as directed, and authorize staff to file with the Public Service Commission at the soonest convenience / Approve all expenses and vendors to be paid as shown on the 2018 Recurring Disbursement Register, in accordance with the Board's Payable Disbursement policy, and to authorize the Treasurer, or other Board officer as required, to sign any checks or other payment instruments as needed to make these payments throughout the 2018 / Authorize award of contract for the 2018 Asphalt Restoration and Spot Repairs for the District to Bid rite Paving of Shepherdsville KY at the bid price of \$22.50 per cubic foot).

Meade County Water District Wholesale Agreement Amendment No. 3: Mr. Bruce explained that Mr. Hogan had prepared Amendment No. 3 to the MCWD Wholesale Agreement. Mr. Hogan made brief comments regarding the terms of the agreement and answered questions about the MCWD daily requirement. Mr. Humphrey noted that legal counsel should

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review the amendment before it is presented to MCWD. The Board agreed. Treasurer Tindall made a motion to approve this amendment with changes to fee amount as determined by actual construction of meter vault with the understanding the document, after legal review, will be returned to this Board for signature after approval and signature by Meade County Water District Board.) The motion was seconded by Commissioner Shelton and passed.

Paid Time Off (PTO) Policy: Mr. Bruce thanked Pat Flanagan for his work on the policy, and Ms. Palmer for building the presentation. He then gave a slide presentation regarding the proposed PTO policy, answering Board questions as he went. When the presentation concluded, discussion ensued. The Board requested that staff bring additional supporting financial projections and costs to the next meeting. Mr. Bruce agreed to do so.

Letter of Intent - Millpond Water Tank Site: Mr. Bruce presented the item and noted recent discussions in Radcliff City Council meetings. He briefed the Board on a potential alternate site and gave the history involved. After brief discussion regarding the relationship between the District and the City of Radcliff, the Board decided to make no change to the current plan at this time and continue to wait for a response or approval from the City.

North Wilson Sewer Service Connections: Mr. Bruce presented the item for the Board's information and answered all Board questions to satisfaction.

Closed Session: Mr. Wilson noted the need for a closed session to discuss litigation. Secretary Hockman made a motion to enter into closed session in order to discuss a ~~litigation~~ matter as prescribed in KRS 61.810.1.c. The motion was seconded by Treasurer Tindall and passed. Chairman Gossett reconvened open session at 1:35 P.M. There was no action item following this session.

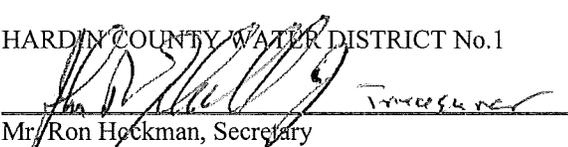
Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:35 P.M. Motion was seconded by Treasurer Tindall and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)

APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1


Mr. Ron Hockman, Secretary


Date Approved April 24, 2018