

Hardin County Water District No. 1
Minutes of Special Meeting
of the Board of Commissioners

February 1, 2018

Chairman William Gossett called the meeting to order at 9:00 A.M. with Commissioners John Tindall, Ron Hockman, Jim Shelton, and Howard Williams in attendance. Staff present included Jim Bruce, General Manager; Stephen Hogan, Incoming General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck CGFM, Finance & Accounting Manager; and Andrea Palmer, Executive Assistant. Bret Lavey, Engineer with Stantec Engineering, was present as a guest.

Commissioner Williams provided an invocation. Secretary Hockman thanked Board and staff for being so supportive to the family of an employee who had passed away unexpectedly and Mr. Bruce thanked the Board for postponing the regular meeting for the services.

Chairman Gossett then opened the floor for public comment. There were no public comments offered and the floor was closed.

Election of Officers: Chairman Gossett asked for and gained consensus to move agenda item 6 – Election of Officers – to the top of the agenda. Commissioner Williams made a motion to maintain the current slate of officers by acclamation (William Gossett as Chairman, John Tindall as Treasurer, and Ron Hockman as Secretary). Commissioner Shelton seconded the motion and motion passed.

Ft. Knox Water Project Approvals: Chairman Gossett asked for and gained consensus to move agenda item 8 - Discussion on Ft. Knox Water Project Approvals – to the top of the agenda to accommodate Mr. Brett Lavey with Stantec Engineering. Mr. Bruce introduced Mr. Lavey and then presented the Board item. Extensive discussion ensued. Once the Board was satisfied, they thanked Mr. Lavey for attending. He exited the meeting at this time.

Chairman Gossett asked for a motion to accept the minutes presented. Commissioner Williams made a motion to accept the minutes from the December 6th special meeting. The motion was seconded by Commissioner Shelton and the motion passed. Commissioner Williams made a motion to accept the minutes from the December 18th special meeting. The motion was seconded by Commissioner Shelton and the motion passed. Commissioner Williams made a motion to accept the minutes from the January 10th special meeting. The motion was seconded by Commissioner Shelton and the motion passed.

Mr. Schmuck presented the Treasurer's report and pointed out highlights for each fund. Commissioner Shelton made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Williams and passed.

Board Monitoring Reports: Mr. Bruce presented the General Manager's Report and offered to answer any questions.

Mr. Pyles and Mr. Metz presented the Operations Report and noted that the report presented is for the months of November and December. Mr. Metz then addressed a previous question about a difference in the cost of oil changes for trucks at two different locations.

Mr. Clifford presented the Engineering Manager's Report and offered to answer questions. There was brief conversation regarding the West Point wholesale project and staff answered all questions to Board satisfaction.

Mr. Bruce noted that staff is also working on a press release detailing the Radcliff BRAC projects and he added that District 2 has indicated that they plan to pursue a maintenance agreement with the District for their new sewer system in Glendale. Mr. Bruce promised to update the Board as he knows more about that.

Continued

Consent Agenda: Secretary Hockman made a motion to approve the consent agenda as presented. Treasurer Tindall seconded the motion and motion passed. (Approve 2018 budget capital item 31, front end loader, for the John Deere tractor for the Ft. Knox Water Utility for a total cost of \$7,200 / Approve a one year extension to the Letter of Credit for the 2002 Series Adjustable Rate Water Bonds which is being provided by the Cecilian Bank and the Federal Home Loan Bank, dated April 8, 2010, with the same terms and conditions as originally stated extending the Letter of Credit through April 15, 2019, and to authorize the General Manager and or Chairman or other officers to execute any documents as required for this extension).

Bid Awards (Radcliff Sewer BRAC Projects): Mr. Bruce presented the item and noted that Bell Engineering has done a great job with this process so far. Treasurer Tindall had questions that staff answered to his satisfaction. Commissioner Shelton made a motion to authorize award of the contracts for the Group A - Lift Station Rehabilitation Projects to Schroeder Construction, Inc. at the lump sum price of \$1,379,406; Group C - Radcliff WWTP Improvements to Pace Contracting, LLC. at the lump sum price of \$1,042,150 and Group D - Lincoln Trail Lift Station Rehabilitation Project to Herrick Company, Inc. at the lump sum price of \$673,250 which all ten projects involve replacement of existing facilities and have been determined to be exempt from KRS 278.020. Treasurer Tindall seconded the motion and motion passed.

Sick Leave Pay Out Policy: Mr. Bruce presented the item and offered to answer any questions. Secretary Hockman made a motion to make an exception to Personnel Policy 70 and pay out the sick leave balance to an employee who passed away while on maternity leave. Commissioner Shelton seconded the motion and motion passed.

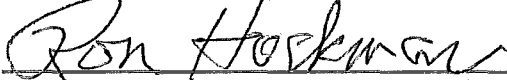
Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 10:20 A.M. Motion was seconded by Commissioner Williams and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)

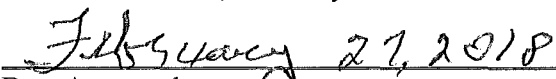
APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved