

Hardin County Water District No. 1
Minutes of Special Meeting
of the Board of Commissioners

February 8, 2022

Chairman William Gossett called the meeting to order at 11:31 A.M. with Commissioners John Tindall, Jim Shelton, Ron Hockman and Howard Williams in attendance. Staff present included Stephen M. Hogan, General Manager; Daniel Clifford, Engineering Manager; Justin Metz, Operations Manager; Scott Schmuck, Finance and Accounting Manager; Stephanie Strange, Customer Service Supervisor; Lacey Thomas, Customer Service Representative; Jami Steck, Customer Service Representative; Nora Gocking, Executive Assistant; and David Wilson, Attorney. Seth Dukes, Reporter for The News Enterprise, was present as a guest. Lunch was provided for Board, staff and guests.

Chairman Gossett asked Secretary Hockman to give an invocation. Chairman Gossett opened the floor for public comment. There was none, and the floor was closed.

Election of Officers Chairman Gossett asked for and gained consensus to move item 9, Election of Officers, to the top of the agenda. Commissioner Williams made a motion to maintain the current slate of officers by acclamation (William Gossett as Chairman, John Tindall as Treasurer and Ron Hockman as Secretary). Commissioner Shelton seconded the motion and motion passed.

Chairman Gossett noted that there were new employees present. Ms. Strange introduced Lacey Thomas and Jami Steck as the new Customer Service Representatives for the Hardin County Water District No. 1 and gave a brief description of their background and history. The Board welcomed them.

Ms. Strange, Ms. Steck, and Ms. Thomas left the room at this time.

Chairman Gossett asked for a motion to accept the minutes as presented. Treasurer Tindall made a motion to accept the minutes from the November Regular Meeting. The motion was seconded by Commissioner Shelton and the motion passed.

Mr. Schmuck presented the November Treasurer's Report and offered to answer questions. Secretary Hockman made a motion to accept the November Treasurer's Report. The motion was seconded by Commissioner Williams and passed.

Mr. Schmuck presented the December Treasurer's Report and offered to answer questions. Commissioner Williams made a motion to accept the December Treasurer's Report. The motion was seconded by Commissioner Shelton and passed.

Board Monitoring Reports: Mr. Hogan presented the General Manager's Report, with an update on the main break near the Louisville Water Connection at West Point. Mr. Metz presented pictures of the pipes and service area maps to illustrate the situation. Mr. Hogan and Mr. Metz answered Board questions to satisfaction.

Mr. Hogan also presented an updated version of the working Organizational Chart for review. The Board directed staff to move the Human Resource Specialist under the supervision of the General Manager.

Mr. Metz presented the Operations Report and answered all Board questions to satisfaction. Chairman Gossett commended crews for their hard work on the West Point main break and asked Mr. Metz to relay the Board's appreciation to employees.

Mr. Schmuck left the meeting at this time.

Mr. Clifford presented the Engineering Manager's Report and gave an update on the Muldraugh Water Treatment Plant project. Mr. Clifford answered all Board questions to satisfaction.

Consent Agenda: After several questions were posed, the Board requested to pull Agenda item 6 from the Consent Agenda to be discussed. Treasurer Tindall made a motion to approve consent agenda items 4-5 as written. Commissioner Williams seconded the motion and motion passed. (Authorize staff to purchase chemicals and materials from the lowest responsive bidders with a product that meets applicable standards as determined by District personnel / Approve selecting KEMI as the Workers Compensation Insurance carrier at an annual premium of \$57,317.70 and authorize the General Manager to sign and approve any documents as needed, on behalf of the Board to renew coverage.)

Personnel Policy Updates: Mr. Wilson asked that the Board table the item in order to give him time to review the proposed policy updates. Commissioner Williams made a motion to table the discussion until the February 22, 2022 Board Meeting. Commissioner Shelton seconded the motion and motion passed.

Continued

Memorandum of Understanding (MOU) with City of West Point: Mr. Hogan presented the item and answered all Board questions to satisfaction. Treasurer Tindall made a motion to authorize the Chairman to execute the Memorandum of Understanding (MOU) with the City of West Point to acquire the City's water and sewer systems, and authorize staff to begin the formal proposal development. Commissioner Shelton seconded the motion and motion carried.

Pat Flanagan Resolution: Mr. Hogan said that Mr. Flanagan was not able to attend the meeting and asked if the Board could table the item until the February 22, 2022 meeting, so he could be in attendance. Treasurer Tindall made a motion to table the Pat Flanagan Resolution item until the February 22, 2022 Regular Meeting of the Board of Commissioners. Commissioner Williams seconded the motion and motion passed.

There was brief discussion regarding the cancellation of the January 25, 2022 Regular Meeting and the scheduling of the February 8, 2022 Special Meeting. Chairman Gossett apologized if there was any confusion regarding the date selected for the Special Meeting and asked Board Members to relay scheduling conflicts in the future.

Chairman Gossett also added he will not be in attendance at the February 22, 2022 Regular Meeting as he has a medical appointment.

Closed Session: Secretary Hockman made a motion to enter into closed session in order to discuss a property matter prescribed in KRS 61.810.1.b. The motion was seconded by Commissioner Shelton and passed. Mr. Hogan asked that staff exit the room at this time. Chairman Gossett reconvened open session at 1:04 P.M.

Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:05 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Nora Gocking, Executive Assistant)

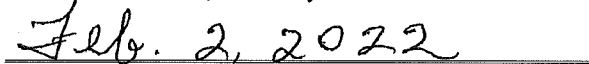
APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved