

Hardin County Water District No. 1
Minutes of Regular Meeting
of the Board of Commissioners

January 29, 2019

Chairman William Gossett called the meeting to order at 11:30 A.M. with Commissioners John Tindall, Jim Shelton, Ron Hockman and Howard Williams in attendance. Staff present included Stephen Hogan, General Manager; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck, Finance & Accounting Manager; Kenny Horn, Fort Knox Wastewater Treatment Plant Supervisor; Sara O'Bryant, Accounting Specialist; Charlene Easter, Customer Service Manager; Kay Pike, Customer Service Representative; Pat Flanagan, HR Specialist; Andrea Palmer, Executive Assistant; and David Wilson, Attorney. Charles and Brigitte Williams were present as guests. Lunch was provided for the Board, staff and guests.

Secretary Hockman gave an invocation. Chairman Gossett opened the floor for public comment. There was none and Chairman Gossett closed the floor.

Election of Officers: Chairman Gossett asked for and gained consensus to move agenda item 8 – Election of Officers – to the top of the agenda. Commissioner Williams made a motion to maintain the current slate of officers by acclamation (William Gossett as Chairman, John Tindall as Treasurer, and Ron Hockman as Secretary). Commissioner Shelton seconded the motion and motion passed.

Charles Williams Retirement Resolution: Chairman Gossett asked for and gained consensus to move agenda item 6 to the top of the agenda. Mr. Hogan read aloud the Resolution regarding the retirement of Charles Williams. Commissioner Williams made a motion approve Resolution 01-2019, addressing the service and retirement of Charles Williams, as written. Secretary Hockman seconded the motion and motion passed. Chairman Gossett presented the framed resolution to the retiree and took photos with him and his wife.

Chairman Gossett asked for a motion to accept the minutes presented. Treasurer Tindall made a motion to accept the minutes from the December 4th special meeting. The motion was seconded by Commissioner Williams and the motion passed.

Mr. Schmuck presented the Treasurer's report and pointed out highlights for each fund and answered all Board questions. Commissioner Williams made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Shelton and passed.

Board Monitoring Reports: Mr. Hogan presented the item and answered all questions to Board satisfaction.

Mr. Metz presented the Operations Report and answered all questions to Board satisfaction.

Mr. Clifford presented the Engineering Manager's Report and answered all questions to Board satisfaction.

Personnel Policy Updates: Commissioner Williams had questions regarding the policies that were being updated. Mr. Flanagan answered all questions. Commissioner Williams made a motion to approve the Leave of Absence, Hours & Special Pay, Employment of Relatives, Disciplinary Action,

Holiday, Open Communication, and Alcohol & Drug Testing Policies as written. Commissioner Shelton seconded the motion and motion passed.

Cecilian Bank Letter of Credit Renewal: Treasurer Tindall made a motion to approve a one year extension to the Letter of Credit for the 2002 Series Adjustable Rate Water Bonds which is being provided by the Cecilian Bank and the Federal Home Loan Bank, dated April 8, 2010, with the same terms and conditions as originally stated extending the Letter of Credit through April 15, 2020, and to authorize the General Manager and or Chairman or other officers to execute any documents as required for this extension. Secretary Hockman seconded the motion and motion passed.

City of Radcliff Draft Franchise Fee Agreement: After brief discussion, Treasurer Tindall made a motion to approve the draft franchise fee agreement as published with the stipulation that line moving expenses be capped at \$5,000 for sewer and \$5,000 for water or \$10,000 cumulative in any year. Commissioner Williams seconded the motion and motion passed.

Closed Session: Mr. Hogan noted a need for closed session to discuss property. Secretary Hockman made a motion to enter into closed session in order to discuss a property matter as prescribed in KRS 61.810.1.b. The motion was seconded by Commissioner Shelton and passed. Chairman Gossett reconvened open session at 1:51 P.M.

Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:52 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)

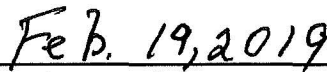
APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved