

# Invitation to Bid

For

**Class 4 Crane Truck with Service Body**

For

**Fort Knox KY Sewer System**



Prepared by:

Hardin County Water District No. 1  
1400 Rogersville Road  
Radcliff, KY 40160  
Phone: 270-351-3222

[www.HCWD.com](http://www.HCWD.com)

January, 2018

**INVITATION TO BID**  
**Class 4 Crane Truck with Service Body**

Sealed bids will be received by the Hardin County Water District No. 1 ("DISTRICT"), 1400 Rogersville Road, Radcliff, Kentucky 40160 until February 20, 2018, at 11:00 am E.S.T. for the purchase of a **Class 4 Crane Truck with Service Body**. Bid forms and further information may be obtained at the DISTRICT offices or downloaded from [www.HCWD.com](http://www.HCWD.com) under "Bid Information." All bids must be in a sealed envelope and clearly marked "**Class 4 Crane Truck with Service Body**." Electronic bids in the form of Facsimile or email will be accepted per instructions. The DISTRICT reserves the right to reject any or all bids and to waive any formalities. The DISTRICT invites any qualified Bidder to submit a bid and does not discriminate on the basis of race, creed, color, sex or national origin. Small Businesses or sub-categories of small businesses (less than 750 employees) are encouraged to submit a bid using the NAICS code of 333924 Industrial Truck, Tractor, Trailer, and Stacker Machinery Manufacturing. For any additional information regarding this project please contact Mr. Bob Ammerman at 270-351-3222 ext. 220 or by email at [bammerman@hcwd.com](mailto:bammerman@hcwd.com).

# Invitation to Bid

## Class 4 Crane Truck with Service Body

Hardin County Water District No. 1

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### 1. INTRODUCTION:

- a. The Hardin County Water District No. 1 ("District") invites qualified vendors to submit a bid for a **Class 4 Crane Truck with Service Body** meeting specifications as listed herein.

### 2. GENERAL:

- a. Any inquiries concerning this invitation should be addressed to:  

Mr. Bob Ammerman  
1400 Rogersville Road  
Radcliff, KY 40160  
Phone: (270)351-3222  
bammerman@hcwd.com
- b. To be considered, a bid must be received by the DISTRICT by February 20, 2018 at 11:00 am E.S.T..
- c. The District reserves the right to waive any or all formalities regarding the proposal. Each bid will become the property of the District and will be considered confidential, not to be copied or distributed outside of the District.

### 3. AGREEMENT:

- a. Price for Class 4 Crane Truck with Service Body shall be exempt from KY Sales and Usage Taxes. The vehicle will be delivered FOB to the District Service Center at 1400 Rogersville Road Radcliff KY 40160.
- b. Bids shall remain subject to acceptance for a period of not less than thirty (30) days from the date of bid opening. Bids may not be withdrawn at any time after opening without the written release of the bid by District.

### 4. SCOPE:

- a. It is the intent of this specification to obtain bids for one Four Wheel Drive, Class 4 Crane Truck with Service Body, Automatic Transmission having a GVW of 16,500 Lbs, for the Fort Knox Wastewater Operations at Fort Knox, Kentucky.
- b. Operational efficiency, reliability, parts availability, operator training and vendor warranty shall be considered in the award of this contract.

### 5. STANDARD ACCESORIES:

- a. Vehicle should be a 2018 Model
- b. Vehicle should have a wheel base of approximately 169 inches
- c. Vinyl floor covering and interior with Manual Windows locks and mirrors
- d. Minimum 575 CCA Battery with 70+ Amp alternator
- a. LED Strobe Light(s) visible from any side without obstructed view by any part of equipment
- b. Standard hard wired Pendant Control
- c. Body Color: White

**6. CRANE SYSTEM:**

- a. Electrical connections require water tight NEMA 4 splices
- b. Capacity of 3200 Lbs - Rated at 10,000 ft-Lbs
- c. Extended boom length reaching 15'
- d. Base Plate and Outriggers with appropriate Jack Legs
- e. Model 3203-PRX-15 (or equivalent) having powered extension (7' to 11')
- a. Crane System Operator's Manual: hard copy

**7. ALTERNATE BIDS:**

A bidder may submit an alternate bid, but only if the alternate bid item is beneficial to the District. An alternate bid shall be submitted on a separate bid form and be clearly marked "Alternate Bid". The bidder shall also include a full description of the differences proposed from the base bid, how this would benefit the District and what exceptions are specifically being proposed from the base bid specifications. The District reserves the right to accept or reject any alternate bids, regardless of how the bidder characterizes the perceived benefits to the District.

**8. PROPOSAL SUBMITTAL REQUIREMENTS:**

- a. Vendor to provide one (1) printed set of Vehicle/ Service Body Owner's Manual.
- b. Additional sets of Manuals in electronic format may be offered or provided at Vendor's discretion.
- c. Bids are to include all necessary hardware to ensure the equipment meets the specifications herein.

**9. WARRANTY:**

- a. A manufacturer's warranty for a period of not less than one (1) year shall be provided for all components and installed equipment, regardless of component suppliers individual warranty, any additional warranty terms will be specified by the bidder.
- b. Vehicle drivetrain shall have a warranty for a period of not less than three (3) years.
- c. Performance Warranties: in evaluating bid submittals, warranty coverage shall be considered. All bidders are required to submit their most current nationally published warranty statements for their product as submitted.
- d. Procedures for Exchange Or Replacement: Each vendor shall submit in writing the procedures as required to submit a claim for warranty exchange or full replacement.
- e. Bidders shall define the process to determine the findings of any and all claims, and shall present documentation to the District defining the result of any and all warranty claims, to include any claims that are not covered under the bidder's warranty.
- f. Bidders shall receive approval from the District in the event of a rejected warranty claim prior to resolving said rejected warranty claim.
- g. Bidders shall provide written terms regarding warranty repairs, in the event a repair is required:
  - i. Terms for pick up and delivery of the equipment being repaired
  - ii. Provisions regarding the temporary replacement of the equipment, if a loaner is to be provided

# Sealed Bid Form

Hardin County Water District No. 1

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**INSTRUCTIONS:** Fill in the bid amount for each item. Bids must be placed in a sealed envelope, clearly marked "**CLASS 4 CRANE TRUCK WITH SERVICE BODY**", and turned in to Mr. Bob Ammerman at the District's main office no later than February 20, 2018 at 11:00 am E.S.T..

The District's Board of Commissioners will make final determination of bid accepted and reserves the right to reject any or all bids, and to waive any informalities.

Class 4 Crane Truck with Service Body			
Item No.	Quantity	Item Description	Bid Amount*
1	1	2018 Class 4 Crane Truck with Service Body	

## Bidder Information Form

Hardin County Water District No. 1

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**Name of Bidder:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

\_\_\_\_\_  
(Print name)

**Address:** \_\_\_\_\_

**Phone Number:** (\_\_\_\_) \_\_\_\_\_

**Email Address:** \_\_\_\_\_

(By signing above, bidder acknowledges that he/she has read and has agreed to all bid terms.)

Any inquiries should be addressed to:

Mr. Bob Ammerman  
1400 Rogersville Road  
Radcliff, KY 40160  
Phone: (270)351-3222

# BID CERTIFICATION & SUBMITTAL FORM

Hardin County Water District No. 1

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By signing below, the undersigned does hereby agree and certify the following terms, understanding and commitments;

1. The bidder, including officers, partners or principals, have thoroughly read and understand all sections of the Request for Bids and that any exceptions or variances requested have been submitted with their bid, all questions have been asked and answered and that the fee(s) submitted with the bid include all required items, services and product.
2. That all information and answers are correct for all parties to the best of their knowledge, and that should any information be found to be materially incorrect or false, the District may terminate any contract or agreement with the parties.
3. By submitting a bid, the Proposer agrees to release the District from any liability resulting from the District's disclosure of such materials and the information contained in them.
4. By submitting a bid, the Proposer also agrees to defend any legal or administrative action seeking release of materials the Proposer believes to be trade secret information and will indemnify and hold harmless the District, its agents and employees from any judgments or damages awarded against any of them in favor of any party requesting the materials, including any costs connected to that defense. If a request is made under Kentucky Statutes for release of any materials submitted by a bidder that the bidder deems to be trade secret information, the District will notify the bidder of such a request, but the District will have no obligation to commence or defend any action to prevent the disclosure of any materials, including materials the bidder believes to be trade secret information or otherwise confidential.
5. That no member of the bidders company, its employees, principals or partners have not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a District employee or Commissioner in connection with this bid and offer.
6. That the undersigned have the authority and approval to submit this bid and bind their corporation or organization to the terms required in the Request for Bid and if selected for further consideration will in good faith negotiate with the District to provide additional pricing or cost information, and to enter into an agreement for completion of this transaction and purchase.

Bidder Certification:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Name of Corporation / Company

\_\_\_\_\_  
Witness Signature

Date of Bid: \_\_\_\_\_

SIZE CERTIFICATION

The Federal Acquisition Regulation, Part 19, requires Hardin County Water District No. 1 ("the District") to make reports on the value of subcontracts (this includes purchase orders) that are issued to the various companies providing services and supplies to the District in support of government contracts. For the most part the business size is a self-certifying issue that places the responsibility of the size/status declaration on the company that is making the certification. The SBA must certify companies claiming to be operating in a Historically Underutilized Business Zone (HUBZone).

Please complete the below self-certification and return it to the District with your bid documents.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business Size: \_\_\_\_\_ Small Business  
                                  \_\_\_\_\_ Small Disadvantaged Business  
                                  \_\_\_\_\_ HUBZone Small Business  
                                  \_\_\_\_\_ Woman Owned Small Business  
                                  \_\_\_\_\_ Veteran Owned Small Business  
                                  \_\_\_\_\_ Service Disabled Veteran Owned Small Business  
                                  \_\_\_\_\_ Large Business  
                                  \_\_\_\_\_ Other: Specify \_\_\_\_\_

Company primary North America Industry Classification System (NAICS) code: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

You may wish to review the definitions for the above categories in the Federal Acquisition Regulation, Part 19.7 or Part 52, Paragraph 52.219-8. If you have difficulty ascertaining your size, status, primary NAICS code you may call the Small Business Administration at 1-800-U-ASK-SBA or refer to SBA's website at [www.sba.gov](http://www.sba.gov).

Under 15 U.S.C. 645(d), any person who misrepresents its size status shall (1) be punished by a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

\_\_\_\_\_  
Signature and Title

\_\_\_\_\_  
Date

The self-certification is good for a one-year period. It is your responsibility to notify us of any size or ownership status changes during this period. After one year, recertification is required.

### **Check List for Bid Submittal Requirements**

- Bid Form.
- Bid Certification.
- Size Certification.
- Attach Warranty provided - list Warranty options available.
- Attached list of Optional Services, Parts or additional items available, to include pricing.