

**Hardin County Water District No. 1  
Minutes of Regular Meeting  
of the Board of Commissioners**

**October 31, 2017**

Chairman William Gossett called the meeting to order at 11:32 A.M. with Commissioners John Tindall, Ron Hockman, Jim Shelton, and Howard Williams in attendance. Staff present included Jim Bruce, General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck CGFM, Finance & Accounting Manager; Pat Flanagan, Human Resource Specialist; Andy Alvarez, Wastewater Collections Operator; Franklynn Raymer, Wastewater Collections Operator, Andrea Palmer, Executive Assistant; and David Wilson, Attorney. William Ash, Mayor of the City of West Point, was present as a guest. Lunch was provided for the Board, staff, and guest.

Commissioner Williams provided an invocation. Chairman Gossett then opened the floor for public comment. There were no public comments offered and the floor was closed.

Chairman Gossett noted that there were new employees present. Mr. Metz introduced Andy Alvarez and Franklynn Raymer as new Wastewater Collections Operators for the Radcliff Wastewater System and briefed the Board on their professional background. The Board introduced themselves and welcomed them. The new employees left the room at this time.

Chairman Gossett asked for a motion to accept the minutes presented. Commissioner Williams made a motion to accept the minutes from the September 26<sup>th</sup> regular meeting. The motion was seconded by Commissioner Shelton and the motion passed. Commissioner Williams made a motion to accept the minutes from the September 27<sup>th</sup> special meeting. The motion was seconded by Commissioner Shelton and the motion passed. Commissioner Williams made a motion to accept the minutes from the October 5<sup>th</sup> special meeting. The motion was seconded by Commissioner Shelton and the motion passed. Commissioner Williams made a motion to accept the minutes from the October 10<sup>th</sup> special meeting. The motion was seconded by Commissioner Shelton and the motion passed.

Chairman Gossett asked for and gained consensus to move item 10, West Point Wholesale Agreement, to the top of the agenda. The Board welcomed Mayor William Ash. Mr. Bruce presented the item and noted that he had met with the Mayor the previous Thursday regarding the agreement. Mayor Ash asked questions regarding the timeline for the project and the Mr. Bruce answered. After brief discussion, Secretary Hockman made a motion to approve the terms for the agreement presented with the city of West Point. Treasurer Tindall seconded the motion and motion passed. Treasurer Tindall thanked Mayor Ash for the cooperation of the City of West Point throughout the Louisville Water Interconnect, and Mayor Ash returned the thanks for the help the District it has provided them over the years. Mayor Ash exited the meeting at this time.

Mr. Bruce commended Mr. Pyles for being an outstanding point of contact for the City of West Point and building their confidence in the District over the last several years.

Mr. Schmuck presented the Treasurer's report and pointed out highlights for each fund. Chairman Gossett asked questions regarding the timeline to remodel the Muldraugh Water Treatment Plant and Mr. Bruce answered those. Secretary Hockman made a motion to accept the Treasurer's report. The motion was seconded by Commissioner Shelton and passed.

**Board Monitoring Reports:** Mr. Bruce presented the General Manager's Report and noted some upcoming personnel projects that he has planned.

Mr. Pyles and Mr. Metz presented the Operations Report and offered to answer any questions. Chairman Gossett asked if a new supervisor had been chosen for FK Water, and Mr. Pyles answered that they were hoping to choose within the week.

Mr. Clifford presented the Engineering Manager's Report and answered questions regarding the pump station for the Louisville Water Interconnect. The Board commended him on his handling of the situation.

**Consent Agenda:** Secretary Hockman made a motion to approve the consent agenda as presented. Commissioner Williams seconded the motion and motion passed. (Declare the 2007 Sprinter van and a 500 gallon fuel tank as surplus equipment and accept the highest bids from the responsive bidders with sale price to include 6% sales tax for the state of Kentucky where applicable / Award contract for mowing services, for the County Water and Fort Knox Water Utilities, to Pro Mow Lawn Care LLC for \$3,860 per month and a contract for lawn restoration services to Davis Lawn Care for the as-bid per square foot and percent markup, both for one year with an option to extend for one additional year(s) by agreement / Rescind the original bid award for the Jetter Trailer that was originally awarded at the June 20, 2017 Board meeting to Technology International and re-award to the next lowest bidder, Fredrickson Supply for \$56,758 / Approve staff's recommended changes to Policy No. 60, Holiday Pay, to be implemented at the soonest convenience / Approve staff's recommended new Lactation Policy as Policy No. 72 to be incorporated into the Personnel Handbook effective November 1, 2017.)

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**Pay Plan Update:** Mr. Bruce presented the item and described the handouts that the Board was given. He and Mr. Flanagan made a brief slide presentation and answered Board questions as they presented. Secretary Hockman made a motion to authorize staff to use the proposed pay plan, with changes as directed, to compile the 2018 Proposed Budget and to bring back the proposed budget to the Board for final consideration, including changes to the pay plan, at the soonest convenience. Commissioner Williams seconded the motion and motion passed.

**Longview Tank Inspection & Future Plans:** Mr. Bruce presented the item and answered all Board questions. Commissioner Williams made a motion to do nothing other than fix safety issues with the intention to scrap the tank when future new tank project is completed and to also increase efforts to secure grants or funding to construct the new tank. Treasurer Tindall seconded the motion and motion passed.

**Mr. McBeath Proposed Agreement - Radcliff Sewer:** Mr. Bruce presented the item and provided background information. Mr. Metz answered Board questions related to the location of a valve. Mr. Bruce showed the Board an online video demonstration of the proposed valve. Commissioner Williams made a motion to authorize staff to present Mr. McBeath with a proposed agreement for installing a new check valve and payment of \$1,000 and if agreed to proceed with the installation and payment. Secretary Hockman seconded the motion and motion passed.

**E911 Billing for Hardin County Government:** Mr. Bruce presented the item. Extensive discussion ensued. Board directed Mr. Bruce to arrange a personal discussion with Judge Berry regarding the Boards discussion. Attorney David Wilson said he would be glad to attend the meeting also if the Judge requested.

**2017 Service Awards & Christmas Dinners:** Ms. Palmer presented the item and offered to answer Board questions. There was brief discussion regarding the location of the event before Secretary Hockman made a motion to approve an expenditure of \$3,700 for the Annual Christmas & Awards dinner to be held at the Historic State Theater and an amount of \$400 for an employee bonus, pro-rated based on months employed or the hours scheduled for permanent, part time employees. Treasurer Tindall seconded the motion and motion passed.

**Closed Session:** Mr. Bruce noted the need for a closed session to discuss personnel. Secretary Hockman made a motion to enter into closed session in order to discuss a personnel matter as prescribed in KRS 61.810.1.f. The motion was seconded by Treasurer Tindall and passed. Chairman Gossett reconvened open session at 2:16 P.M.

**Closed Session Action Item:** Secretary Hockman made a motion to enter into an employment contract with Mr. Stephen Hogan, with terms as approved by the Board, as incoming General Manager to replace the current General Manager who would be retiring in 2018. The motion was seconded by Commissioner Williams and motion passed.

**Adjourn:** Being no further business before the Board, Secretary Hockman made a motion to adjourn at 2:20 P.M. Motion was seconded by Treasurer Tindall and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)


#### **APPROVAL OF MINUTES**

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1

  
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Mr. Ron Hockman, Secretary

  
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Date Approved