

**Hardin County Water District No. 1
Minutes of Special Meeting
of the Board of Commissioners**

August 10, 2017

Chairman William Gossett called the meeting to order at 11:30 A.M. with Commissioners John Tindall, Ron Hockman, Jim Shelton, and Howard Williams in attendance. Staff present included Jim Bruce, General Manager; Brett Pyles, Fort Knox (FK) Systems Director; Justin Metz, County Systems Manager; Daniel Clifford, Engineering Manager; Scott Schmuck CGFM, Finance & Accounting Manager; Tim Osborne, County Distribution Supervisor; Jordan Lee, Distribution Operator; Cole Davis, Maintenance and Controls Specialist; Melanie Atchley, Customer Service Representative; Andrea Palmer, Executive Assistant; David Wilson, Attorney and Richard Shoefelt, Legal Intern for SBW&P. Lunch was provided for the Board, staff and guests.

Secretary Hockman provided an invocation. Chairman Gossett opened the floor for public comment. There were no public comments offered and the floor was closed to public comment. Commissioner Williams updated the Board on his personal health, and the Board thanked him and offered encouragement.

Chairman Gossett noted that there were new employees present. Mr. Wilson introduced the summer intern for Skeeters, Bennett, Wilson & Pike, Mr. Richard Shoefelt. Mr. Schmuck introduced Ms. Atchley as the new Customer Service Representative and gave her history. Mr. Metz introduced Mr. Davis as the new Maintenance and Controls Specialist for Radcliff Wastewater and gave his background. Mr. Osborne introduced Mr. Lee as the newest member of County Distribution and explained that Mr. Lee was previously a temporary employee that had been offered a permanent position. The Board introduced themselves and welcomed them. The new employees and Mr. Osborne left the room at this time.

Chairman Gossett asked for a motion to accept the minutes presented. Mr. Bruce noted a slight change that had been made prior to the meeting. Treasurer Tindall made a motion to accept the minutes from the July 18th regular meeting with the change as noted. The motion was seconded by Commissioner Williams and the motion passed.

Mr. Schmuck presented the Treasurer's report and noted that the District is seeing a full month of income from the rate increase in these latest financial reports. He pointed out highlights for each fund and answered Board questions to their satisfaction. There was brief discussion regarding the final payment to Veolia and how that might be accrued over time. Mr. Bruce answered questions regarding Muldraugh Water Treatment Plant. Secretary Hockman asked about the rise in bad debt for water and wastewater and what the typical bad debt is. Mr. Schmuck answered that there was a system glitch previously that has now been corrected, and the correction exaggerated the numbers in the report. Commissioner Williams made a motion to accept the Treasurer's report. The motion was seconded by Secretary Hockman and passed.

Board Monitoring Reports: Mr. Bruce presented the General Manager's Report and noted a few small updates from his report, such as his plans to meet with the Mayor of Radcliff to discuss the Millpond Water Tank site. There was brief discussion regarding the water system in the City of West Point, the City of Vine Grove, and the Louisville Water Interconnect project.

Mr. Bruce explained that one of the three pumps installed at the pump station has a vibration and could not pass final testing. Mr. Clifford explained what has been done to date, and noted that Cannon & Cannon Engineering is working with a pump expert and the general contractor to resolve the problem. Commissioner Shelton asked if the District is keeping good records and Mr. Clifford answered that they are. Mr. Bruce reminded the Board that HDR Engineers did the original design but the Board hired Cannon & Cannon to provide resident representative service during the construction. Mr. Bruce noted that the District has been very pleased with their performance.

Mr. Pyles and Mr. Metz presented the Operations Report and offered to answer any questions. Mr. Pyles noted that Mr. Pat Walsh on Fort Knox is working with the Garrison Commander to arrange a building dedication. Mr. Pyles also noted that it has been a pleasure so far to work with Mr. Metz in their new positions. Mr. Metz said the same of working with Mr. Pyles.

Mr. Clifford presented the Engineering Manager's Report and answered Board questions. Treasurer Tindall asked questions regarding the interconnect between Districts 1 & 2 as well as the Longview Tank. Mr. Clifford answered all questions to Board satisfaction.

CERS Resolution Discussion: Mr. Bruce presented and gave background information on the item. There was discussion regarding the local legislation and Secretary Hockman suggested that the District wait until there is a special session in order to see what the legislation is going to do. Treasurer Tindall asked for details on the retirement plan and Mr. Bruce answered

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them. Treasurer Tindall noted that he agreed with Secretary Hockman, and the Board agreed to wait until a special legislative session to act on this item. It was the consensus of the Board to not take any action at this time.

Regular Board Meeting Day Change: Mr. Bruce presented the item and offered to answer Board questions. Secretary Hockman made a motion to change the regular monthly Board meeting to the last Tuesday of each month and direct staff to publish the notice of this change as required by Kentucky law. Commissioner Shelton seconded the motion and motion passed.


Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 12:25 P.M. Motion was seconded by Commissioner Williams and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)

APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1


Mr. Ron Hockman, Secretary

September 26, 2017
Date Approved