

**Hardin County Water District No. 1
Minutes of Regular Meeting
of the Board of Commissioners**

May 16, 2017

Chairman William Gossett called the meeting to order at 11:31 A.M. with Commissioners John Tindall, Ron Hockman, Jim Shelton, and Howard Williams in attendance. Staff present included Jim Bruce, General Manager; Brett Pyles, Operations Manager; Daniel Clifford, Engineering Manager; Scott Schmuck, Finance & Accounting Manager; Mary Brown, Accounting Specialist; Kenny Horn, Fort Knox Sewer System Supervisor; Andrea Palmer, Executive Assistant; Dustin Humphrey and David Wilson, Attorneys. Lunch was provided for the Board and staff.

An invocation was given by Commissioner Williams. Chairman Gossett opened the floor for public comment. There were no public comments offered and the floor was closed to public comment.

Chairman Gossett asked for a motion to accept the minutes presented. Treasurer Tindall made a motion to accept the minutes from the April 25th special meeting. The motion was seconded by Commissioner Shelton and the motion passed. Treasurer Tindall made a motion to accept the minutes from the May 9th special meeting. The motion was seconded by Commissioner Shelton and the motion passed.

Closed Session: Mr. Bruce noted the need for a closed session to discuss both litigation and property. Secretary Hockman made a motion to enter into closed session in order to discuss a litigation matter, as prescribed in KRS 61.810.1.c, and also to discuss a property matter as prescribed in KRS 61.810.1.b. The motion was seconded by Commissioner Shelton and passed. Chairman Gossett reconvened open session at 12:15 P.M. Treasurer Tindall exited the meeting due to another commitment.

Staff entered the room at this time. Mr. Bruce noted that there were two new employees present and asked the managers to introduce them. Mr. Schmuck introduced Ms. Mary Brown as the new Accounting Specialist and gave a brief educational and employment history on her. The Board introduced themselves and welcomed her. Mr. Pyles introduced Mr. Kenny Horn as the new Supervisor for the Fort Knox Sewer System Supervisor and noted that he has formerly worked at both the Radcliff and Fort Knox Sewer Treatment Plants. He gave a brief occupational history on Mr. Horn and the Board welcomed him. He and Ms. Brown exited the meeting.

Mr. Schmuck presented the treasurer's report and noted that all five funds reflect a positive net income for the month and year to date. He pointed out a few highlights for each fund and offered to answer any Board questions. Commissioner Shelton asked a question regarding a payment and Mr. Bruce answered. Secretary Hockman had a question regarding one of the reported numbers, and Mr. Schmuck answered that he would get that answer and added that he suspected it was an error in the report.

Board Monitoring Reports: Mr. Bruce presented the General Manager's Report and announced that since the Board packet was distributed, three more applications for the General Manager in Training had been submitted to the District.

Chairman Gossett had questions regarding the Millpond water tank location, and Mr. Bruce answered those. Commissioner Williams asked if it would be appropriate for HCWD1 and HCWD2 to make a statement in response to the newspaper article concerning the quality of local water. Mr. Bruce answered that he was having lunch with Mr. Jeffries of HCWD2 on the upcoming Friday and they would discuss a joint response.

Secretary Hockman had questions regarding projects, which Mr. Bruce answered.

Mr. Pyles presented the Operations Manager's Report and answered questions regarding the Ft. Knox Sewer Treatment Plant and staff.

Mr. Clifford presented the Engineering Manager's Report and answered questions regarding the capital project progress report. There was brief discussion regarding the sludge hauling services.

Consent Agenda: Commissioner Williams made a motion to approve the consent agenda. Commissioner Shelton seconded the motion and motion passed. (Declare the 2010 Ford F150 4x4 and 2008 Kawasaki Mule as surplus property and accept the highest bid from the highest paying bidders to dispose of these items / Authorize award of contract for the Quiggins Lift Station Rehabilitation Project for the Radcliff Wastewater Utility to Scott and Ritter Inc. in the amount of \$463,405 / Authorize staff to keep the 2008 Ford Ranger, planned to be replaced in the 2017 budget, as a spare vehicle until such time it also needs replacement, and then bring that request to the Board at a future date / Approve an increase for 2017

Continued

Capital Budget Request Item No. 12 to \$5,800 from \$5,200 / Authorize staff to add \$5,000 to the Ft. Knox Sewer Start-up budget, for the purchase of a HACH WIMS license, making the revised approved budget \$430,100.)

Executive Recruiting Agreement Consideration: Mr. Bruce presented the item. Discussion ensued regarding the process and the cost of services. Secretary Hockman made a motion to authorize the General Manager and Commissioner Williams to proceed with negotiations to engage the executive search firm, Jspire, to begin the search process for candidates for the General Manager - In Training, for a maximum fixed fee not to exceed \$20,000. Commissioner Shelton seconded the motion and motion passed.

Mr. Schmuck updated the Board regarding an error in the Treasurer's Report. He explained what happened and noted that it was corrected.

Secretary Hockman asked questions regarding the District's Leak Adjustment Policy in relation to swimming pools, and Mr. Bruce answered that staff can certainly research that language and bring back a report to the Board. It was the consensus of the Board to have staff bring that back as a future Board item.

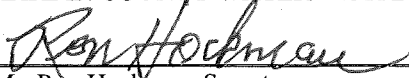
Adjourn: Being no further business before the Board, Secretary Hockman made a motion to adjourn at 1:10 P.M. Motion was seconded by Commissioner Shelton and motion passed.

(Minutes submitted by Andrea Palmer, Executive Assistant)

APPROVAL OF MINUTES

I hereby certify that the foregoing minutes were duly approved by the Board of Commissioners of the Hardin County Water District No. 1 at a meeting held on the date shown below:

HARDIN COUNTY WATER DISTRICT No.1



Mr. Ron Hockman, Secretary



Date Approved